CHILD SUPPORT ALLOCATION WORKSHEET

Arizona Revised Statute §25-504 requires employers to allocate current child support payments when the amount available for withholding is not sufficient to meet the total combined current support obligation.

USE THIS FORM ONLY IF THE TOTAL AMOUNT OF ALL CURRENT CHILD SUPPORT ORDERS EXCEEDS THE MAXIMUM ALLOWABLE WITHHOLDING OF 50% OF THE EMPLOYEE'S DISPOSABLE INCOME.

If you need assistance in completing the worksheet, please contact the Department of Economic Security through the **Employer Hotline at (602) 252-4045**.

STEP 1: LIST THE CURRENT CHILD SUPPORT AMOUNTS FOR EACH ORDER

A) $
B) $
C) $

STEP 2: TOTAL THE CURRENT CHILD SUPPORT AMOUNTS FOR EACH ORDER

A) $ 0.00 + B) $ 0.00 + C) $ 0.00 = D) $ 0.00

STEP 3: COMPUTE THE ALLOCATION RATIOS BY DIVIDING EACH CURRENT CHILD SUPPORT AMOUNT ORDER BY THE TOTAL CURRENT CHILD SUPPORT AMOUNT

A) $ 0.00 / D) $ 0.00 = E) (ALLOCATION RATIO)

B) $ 0.00 / D) $ 0.00 = F) (ALLOCATION RATIO)

C) $ 0.00 / D) $ 0.00 = G) (ALLOCATION RATIO)

STEP 4: DETERMINE THE AMOUNT TO ALLOCATE TO EACH CURRENT CHILD SUPPORT WAGE WITHHOLDING ORDER BY MULTIPLYING THE MAXIMUM WITHHOLDING AMOUNT OF 50% OF THE EMPLOYEE'S DISPOSABLE INCOME BY THE ALLOCATION RATIO FOR EACH ORDER.

NET INCOME: $ X 50% = H) $ 0.00

H) $ 0.00 X E) 0.00 = I) $ 0.00 (ALLOCATION AMOUNT FOR ORDER A)

H) $ 0.00 X F) 0.00 = J) $ 0.00 (ALLOCATION AMOUNT FOR ORDER B)

H) $ 0.00 X G) 0.00 = K) $ 0.00 (ALLOCATION AMOUNT FOR ORDER C)

STEP 5: PAY THE AMOUNT ALLOCATED TO EACH CURRENT CHILD SUPPORT ORDER TO THE ADDRESS AS DIRECTED ON EACH WAGE WITHHOLDING ORDER.

PLEASE NOTE THAT ORDERS OF ASSIGNMENT MAY HAVE BEEN DIRECTED FROM STATES OTHER THAN ARIZONA AND PAYMENTS SHOULD BE SENT TO THE APPROPRIATE ADDRESSES AS STATED ON THE ORDER. THESE PAYMENTS SHOULD BE MADE ON SEPARATE CHECKS. PLEASE INDICATE ON EACH CHECK THAT AN ALLOCATION HAS BEEN MADE.